

## Evaluation reports on various grants (2024-2025)

### 1. Capacity Enhancement Grant (CEG)

#### (a) Financial Report

Items	Amount
Employment of 1 teaching assistant and tutors for revision class	\$220,337.10
<b>Total expenditure</b>	\$220,337.10
<b>The amount of CEG received from the EDB</b>	\$676,944.00
<b>Balance</b>	\$456,606.90

- (a) Mr. Ho Yin Lam, Liam helped prepare teaching materials for Mathematics, Science and PE Department. He also supported the administrative work of co-curricular activities such as handball team and indoor rowing team.
- (b) Tutors recruited provided revision classes for students to improve their learning and problem solving skills.
- (c) The teaching assistant above substituted for the teachers who took sick leaves, and shepherded students for outdoor activities. He shouldered some of the teachers' duties and could relieve their workload. Overall speaking, his performance was satisfactory.

### 2. Learning Support Grant for Secondary Schools (LSG)

#### (a) Financial Report

Items	Amount
Employment of 1 teaching assistant	\$204,987.10
Tutorials for individual students	\$311,110.00
<b>Total expenditure</b>	\$516,097.10
<b>The amount of LSG received from the EDB</b>	\$656,656.00
<b>Surplus from the previous year</b>	\$23,015.77
<b>Balance</b>	\$163,574.67

- (b) Teaching assistant, Ms. Wan Ka Po helped with the administrative work of SENST such as counselling activities, lunch-time activities, after-school activities, special examination arrangements and SEN tutorial classes. She also helped prepare teaching materials for BAFS and Ethics subjects and supported the administrative work of co-curricular activities.
- (c) The coaches recruited provided quality service to help SENs improve various skills. The dart class was popular and successfully made students increase their concentration span and enhanced their social skills.

### 3. Teacher Relief Grant (TRG)

#### (a) Financial Report

<b>Items</b>	<b>Amount</b>
Employment of 1 teaching assistant (TA), 1 assistant teacher (AT), 1 AV staff and 5.3 contract teachers (CT) for 12 months	\$3,259,100.73
Professional programme and tutor fee	\$227,450.00
<b>Total expenditure</b>	<b>\$3,486,550.73</b>
<b>The amount of TRG received from the EDB</b>	<b>\$3,017,880.00</b>
<b>Surplus from the previous year</b>	<b>\$418,190.19</b>
<b>Balance</b>	<b>-\$50,480.54</b>

(b) Two Teaching Assistants, Ms. Wong Nok In, Nora (from September 2024 to January 2025) and Ms. Cheng Chung Yan, Elim (from March 2025 to August 2025) helped prepare teaching materials and activities organized by the English and VA departments. They also supported the administrative work and activities organized by Religious Education Committee and School Administration Committee.

(c) An Assistant Teacher, Mr. Lui Ho Fai, Nick, was responsible for teaching F.2 Citizenship, Economics and Society (2 lessons per cycle) and helped prepare teaching materials for Humanities and CSD/ CES. He also helped with activities organized by Life Education Committee, scouts, athletic team and escorting students for the life-wide learning activities organized by CSD/ CES.

(d) An AV Technician, Mr. Lin Yung Kin, was responsible for providing video and audio support to the school. He also assisted with photography during school events and handled the other duties assigned by the vice principals and the principal.

(e) The teaching assistant and assistant teacher above shouldered part of the teachers' duties. They also escort students for some co-curricular activities and could relieve other teachers' workloads. Overall speaking, their performance was satisfactory.

## (f) Contract Teachers:

<b>Name</b>	<b>Teaching subjects</b>	<b>Other duties</b>
Ms. Cheng Sze Ching, Mickey (0.8 TRG + 0.2 SG)	<ul style="list-style-type: none"> <li>• F.1, F.3, F.5 Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>• Open Day Committee member</li> <li>• CCA Committee member</li> <li>• Support Service Learning Programme</li> <li>• Support Student Union</li> <li>• Support Girl Guides</li> </ul>
Ms. Chue On Ching (0.5TRG)	<ul style="list-style-type: none"> <li>• F.1-F.2, F.4-F.6 Visual Arts</li> </ul>	<ul style="list-style-type: none"> <li>• CCA Committee member</li> <li>• Support Art Club</li> </ul>
Mr. Lai Kin Long, Jason	<ul style="list-style-type: none"> <li>• F.1, F.3 Chinese History</li> <li>• F.1-F.2 History</li> <li>• F.4 CSD</li> </ul>	<ul style="list-style-type: none"> <li>• CCA Committee member</li> <li>• Support SEN coordination</li> <li>• Support Service Learning Programme</li> <li>• Support CSD Mainland Study Tour and Overseas Study Tour</li> <li>• Support Student Union</li> <li>• Support Dart Club</li> </ul>
Ms. Ng Sheung Ling Roanna	<ul style="list-style-type: none"> <li>• F.1, F.3-F.4 English Language</li> </ul>	<ul style="list-style-type: none"> <li>• Music Gala Committee member</li> <li>• Discipline and Guidance Committee member</li> <li>• Support CSD Mainland Study Tour</li> <li>• Support Girl Guides</li> </ul>
Mr. Sher Tsun Him, Edward	<ul style="list-style-type: none"> <li>• F.3, F.5-F.6 Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>• SAC member</li> <li>• In charge of Audiovisual Support Team</li> <li>• In charge of School Debate Team</li> <li>• Support F.1 Admission Talk/ Prospectus/ Performance</li> </ul>
Mr. Wong Ming Ho, Macro	<ul style="list-style-type: none"> <li>• F.1 CES</li> <li>• F.1-F.2, F.4 Geography</li> </ul>	<ul style="list-style-type: none"> <li>• Support CSD Mainland Study Tour</li> <li>• Global Learning Committee member</li> <li>• Discipline and Guidance Committee member</li> <li>• Support Table Tennis Club</li> </ul>

## Information Technology Staffing Support Grant (ITSSG)

(a) Financial Report

<b>Items</b>	<b>Amount</b>
Employment of 1 TSS for 12 months	\$271,616.94
<b>Total expenditure</b>	\$271,616.94
<b>The amount of ITSSG received from the EDB</b>	\$338,819.00
<b>Surplus from the previous year</b>	\$59,986.99
<b>Balance</b>	\$127,189.05

(b) A TSS, Mr. Cheung Chuen Kam, Kadesh was responsible for taking care of the school's servers, school network and wifi system, managing school's e-accounts, providing IT support to the staff, providing support to the teachers and students at the computer rooms and the other duties assigned by the vice principals and the principal.