

Annual Report

To: Chief School Development Officer () / Joint Office for Kindergartens and Child Care Centres

2022-2023 School Year

Annual Report on Measures related to Safeguarding National Security and National Security Education

School Name: SKH Lam Lau Mow Secondary School

Area	Measure(s)	Implementation Situation	Effectiveness and Reflection
School Administration	<p>1. Form 3 National Security Education sub-Committees:</p> <p>(i) NSE Committee for Formal Curriculum</p> <ul style="list-style-type: none"> ➤ To plan and formulate related policy; ➤ To oversee implementation of National Security Education through formal curriculum in various subjects/ key learning areas; ➤ To oversee the implementation of various school-based guidelines for safeguarding National Security. <p>(ii) NSE Committee for Informal Curriculum</p> <ul style="list-style-type: none"> ➤ To organize and coordinate related learning activities, including form period materials, assembly talks and related visits, etc. and to support teachers in carrying out these learning activities; 	<p>Formal curriculum</p> <p>For the formal curriculum, all subjects with the curriculum framework was asked to infuse the elements of NSE in the subjects. For subjects without curriculum framework, they were asked to find rooms to infuse the elements of NSE in their subjects. The teaching schedule should include NSE and the relevant learning materials would be kept for two years.</p> <p>Informal curriculum</p> <p>The National Security Education (NSE) was integrated into the value education programme for F.1 and F.2. The programme strengthened the students' national identity.</p>	<p>Formal curriculum</p> <p>For the formal curriculum, the committee gave a clear picture on the elements of NSE infused in different forms and different subjects. There was a progress for more subject to infuse the elements of NSE.</p> <p>Informal curriculum</p> <p>The activities organized deepened students' understanding of Chinese culture.</p> <p>More activities about NSE can be organized during the Day 2 OLE time.</p>

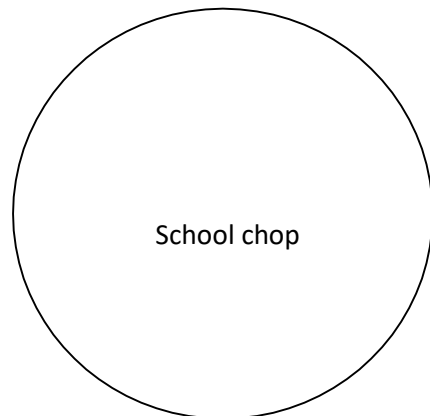
Area	Measure(s)	Implementation Situation	Effectiveness and Reflection
School Administration	<ul style="list-style-type: none"> ➤ To collect feedback from stakeholders about effectiveness of these learning activities. (iii) NSE Committee for National Flag Raising Ceremony <ul style="list-style-type: none"> ➤ To arrange Flag raising ceremony and nurture students about appropriate etiquette before and during the flag raising ceremony. 	<p>A visit to the Palace Museum for F.2 students was organized to deepen their understanding of Chinese culture. This activity was well received.</p> <p>Teachers were encouraged to arrange outdoor activities or special programmes during Day 2 OLE time including the ones about national security education.</p> <p>Flag Raising The school held a weekly flag-raising ceremony, with etiquette education at the start of the term. On important days, such as National Day and the Hong Kong Return Anniversary, school also hosted speeches under the national flag to boost students' identity recognition.</p>	<p>Flag Raising The flag-raising ceremonies were well organized and smoothly run. The participants including teachers and students show appropriate etiquette for the solemn events.</p> <p>Students can sing the national anthem with more enthusiasm and dedication.</p> <p>More speeches under the national flag can be organized and some students could be invited to do so.</p>
	<ol style="list-style-type: none"> 2. To-review and refine strategies and contingency measures to prevent political activities from permeating the school. 3. To review and refine the school's mechanism and procedures for organizing activities to ensure that activities to be held under the name of school do not involve acts and activities that endanger national security. 	<p>The background of the organizations and the nature of the activities were looked into before allowing them to rent the venues at school.</p>	<p>No such political activities permeating the school were noticed.</p> <p>The school can continue to fine-tune the strategies and contingency measures to prevent political activities from permeating the school.</p>
	<ol style="list-style-type: none"> 4. To include the EDB guidelines on Implementation of National Security Education and Upholding teachers' 	<p>The related documents were attached in the Staff Handbook. Some main points were highlighted in a staff meeting.</p>	<p>All teachers were aware of the importance of NSE and upholding teachers' professional ethics.</p>

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School Administration	professional ethics in staff handbook for teachers' reference.		
	5. To conduct regular review of library collection so that messages that threaten National Security will not be disseminated through library collection.	In the second semester of the 2022-2023 academic year, the NSE Committee and the heads of subject departments have been requested to select books deemed unsuitable for student borrowing. Following the established procedure, a batch of books has been withdrawn. Additionally, another batch of books has been withdrawn based on the deaccessioning situation in the Hong Kong Public Libraries, ensuring that the library collection aligns with the national security requirements.	Students were not able to assess any books with messages that threatened national security.
	6. To enable staff to know relevant information related with National Security Law and Education during staff meetings or through messages in E-class.	The staff were reminded to take note of the relevant documents in a staff meeting.	The staff were aware of the implementation of the national security education and professional code. The staff will be provided with an update on the relevant information about NSE through various means.
	7. To keep reviewing the mechanism and procedures for management of school premises (including the hiring out of school facilities) to ensure the school activities will not involve acts or activities that endanger national security.	All organizations renting any venues at school must sign a consent form to ensure that the activities organized by them comply with national security requirements. The school is not responsible for any activities organized by them that endanger national security.	Acts or activities that may endanger national security were avoided.

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		The background of the organizations and the nature of the activities were looked into before allowing them to rent the venues at school.	
Staff Professional Development and Staff Management	1. To inform teachers about and to encourage them to join seminars/ workshops organized by EDB on Basic Laws and National Security Education.	The guidelines for professional development regarding Basic Laws and NSE were disseminated. Information on seminars related to NSE was released by teachers in charge of staff development regularly.	More courses about NSE can be recommended to the staff.
	2. To uphold teachers' professional ethics, teachers are reminded about the professional ethics as set in the Code for Education Profession and relevant policies listed in teachers' handbook including those for safeguarding National Security in the first staff meeting every academic year.	The code for the education profession from the EDB was included in the Staff Handbook. The main points were highlighted in a staff meeting and they were reminded to uphold teachers' professional ethics.	The staff were aware of the importance of the national security education and the professional ethics.
Learning and Teaching	<ol style="list-style-type: none"> 1. Teachers infuse elements of National Education through their respective formal curriculum and life-wide learning activities. 2. The subject coordinators would review the effectiveness of the implementation last academic year and make adjustment. 3. Talks, game stalls, visits to museums and historical places, quizzes, etc. are organized on the OLE day, Open Day and 	<p>Elements of NSE were infused with the formal curriculum plan. The plan was revised in the teaching schedules and reviewed at the end of the term.</p> <p>Talks, game stalls, visits to museums and historical places are organized on the OLE day, Open Day and post-examination periods for promoting Chinese Culture and National Identity.</p>	All departments with curriculum framework completed and evaluated their plans. Some departments without curriculum framework tried to infuse the elements of NSE in their subjects. Students were able to learn the importance of national security education through different subjects and life-wide learning activities.

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Learning and Teaching	<p>post-examination periods for promoting Chinese Culture and National Identity.</p> <p>4. Chinese Culture Week will be held to promote Chinese culture.</p>	<p>Chinese Culture Week was held to promote Chinese Culture from 21/3/2023 to 23/3/2023</p>	<p>Chinese culture and national identity were strengthened through the activities organized.</p> <p>The Chinese Culture Week was of a great success. There are different stalls and activities in the period. The atmosphere was good. With the workload considered, the scale of activities could be tuned down.</p>
	<p>5. Class Teaching, textbooks, learning materials and assessments are closely monitored for their appropriateness and quality.</p> <p>6. Teachers should keep a full set of worksheets, test papers and examination papers for at least two years for inspection if necessary.</p>	<p>The appropriateness and quality of class teaching, textbooks, learning materials and assessment are closely monitored by subject coordinators.</p> <p>The softcopy of the learning materials including the worksheets, test papers and examination papers were preserved for inspection.</p>	<p>Textbooks, learning materials and assessments that may pose threats to national security have been removed.</p> <p>The relevant materials were stored on the school's drive.</p>
Student Guidance, Discipline and Support	<p>1. To refine school-based guidelines of handling incidents/ students involving political propaganda in schools with reference to previous experience and stakeholders' feedback.</p> <p>2. To cultivate in students the civic duties and virtues as good citizens through talks or Recognition Scheme.</p>	<p>The school-based guidelines were further refined. The school incorporated regular National Security Education School Premises Inspections, ensuring that the school environment did not involve any content that endangered national security. This included various publications and leaflets that might pose a threat.</p>	<p>The staff demonstrated solid understanding of these guidelines. The regular inspections were evidently effective in fostering a secure school environment.</p> <p>The board exhibitions and talks increased opportunities for students to comprehend the importance of national security.</p>

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		The school regularly held display board exhibitions to enhance students' understanding of the nation and the importance of national security. The school also organized talks to bolster students' identity recognition. These initiatives were part of our effort to cultivate in students the civic duties and virtues as good citizens.	The school could arrange a wider variety of talks to further enrich students' understanding and engagement with national security and civic responsibilities.
Home-school Cooperation	<ol style="list-style-type: none"> 1. To provide parents with information related to National Security Education through the talks and/or parents' letters at appropriate times. 2. To encourage the PTA to organize activities related to National Security Education at various scales. 	A visit to the Palace Museum was arranged and well received. More than one hundred parents and students joined the activity.	A new strategy could be drawn up to attract parents to sign up for the talks or activities about national security education. Nonetheless, they are very busy with their work. There can be more promotions through the eClass.



Signature of supervisor: _____

Name of supervisor: Wong Lai Fun Paulina

Date: _____

Note:

1. **In the 2020/21 school year**, schools should focus on reviewing their current situation in order to take forward some feasible measures as soon as possible, and to plan for the work of the coming school year (i.e. 2021/22). The **review report of the current situation** (including measures that are being planned, or have been fully/ partially implemented) (please refer to the template for part (1) review report of current situation in this Appendix), together with the **work plan for the 2021/22 school year** (please refer to the template for part (2) work plan in this Appendix) should be submitted to their Incorporated Management Committee/ Management Committee/ School Management Committee/ school operator for perusal and endorsement. The endorsed documents should be **submitted to the EDB by the end of August 2021**.
2. **Starting from November 2022**, schools should, in accordance with their stipulations of this set of guidelines , **submit the annual report and work plan** (please refer to the templates for part (2) work plan and report in this Appendix) as endorsed by their Incorporated Management Committee/ Management Committee/ School Management Committee/ school operators **to the EDB by the end of November every year** (e.g. the annual report for the 2021/22 school year and work plan for the 2022/23 school year should be submitted **by the end of November 2022**).