

Evaluation reports on various grants (2022-2023)

1. Capacity Enhancement Grant (CEG)

(a) Financial Report

Items	Amount
Employment of 2 assistant teachers and 1 teaching assistant for 12 months	\$608,897.77
Total expenditure	\$608,897.77
The amount of CEG received from the EDB	\$654,502.00
Balance	\$45,604.23

(b) Ms. Cheung Ching Yan, Charity was responsible for teaching F.1 Mathematics (14 lessons per cycle) and helped prepare teaching materials for other Mathematics, Science and Biology teachers. She also helped with the activities organized by Life Education Committee and STEM Society.

(c) Mr. Lin Wing Hei, Matthew was responsible for teaching F.1 – F.2 History (16 lessons per cycle). He helped with co-curricular activities such as the Athletic Team and the Indoor Rowing Team.

(d) Mr. Cheung Ho Yin, Jimmy helped teaching materials for Chinese Department, Humanities and BAFS subjects. He also supported the administrative work of co-curricular activities such as Instrumental Classes.

(e) The teaching assistant and assistant teachers above substituted for the teachers who took sick leaves, and shepherded students for outdoor activities. They shouldered some of the teachers' duties and could relieve their workload. Overall speaking, their performance was satisfactory.

2. Learning Support Grant for Secondary Schools (LSG)

(a) Financial Report

Items	Amount
Employment of 1 teaching assistant	\$181,840.60
Tutorials for individual students	\$127,010.00
Total expenditure	\$308,850.60
The amount of LSG received from the EDB	\$309,700.00
Surplus from the previous year	\$66,093.57
Balance	\$66,942.97

- (b) Teaching assistants, Mr. Lau Kwun Wan, Mannix (from September 2022 to May 2023) and Ms. Chan Tsz Wing (May 2023 to August 2023) helped with the administrative work of SENST such as counselling activities, lunch-time activities, after-school activities and special examination arrangements. They were also responsible for preparing learning materials for the TSCE Department and escorting students for the life-wide learning activities organized by the department. Substituting for the teachers who took sick leave was also their duties.
- (c) The coaches recruited provided quality service to help SENs improve various skills. The dart class was popular and successfully made students increase their concentration span and enhanced their social skills.

3. Teacher Relief Grant (TRG)

(a) Financial Report

Items	Amount
Employment of 1 teaching assistant (TA), 2 assistant teachers (AT) and 5 contract teachers (CT) for 12 months	\$3,083,595.58
Professional programme and tutor fee	\$79,060
Total expenditure	\$3,162,655.58
The amount of TRG received from the EDB	\$2,818,510.00
Surplus from the previous year	\$1,306,074.14
Balance	\$961,928.56

- (b) Ms. Chan Oi Ki, Mandy helped with the design work for school promotion materials, activities and courses organized by the STEM Society, VA and PTA.
- (c) Mr. To Jeremy Wong was responsible for teaching F.1 English and F.1 - F.3 English Oral Classes (14 lessons per cycle) and preparing English teaching materials for the other English teachers. He took charge of the F.1 after-school English remedial class and helped with co-curricular activities of the interest groups such as English Chat Room and English Drama Club.
- (d) Ms. Ng Chin Chin was responsible for teaching F.1 to F.3 and F.5 VA and F.3 Computer Literacy (16 lessons per cycle), helped with the life-wide learning and co-curricular activities organized by the VA Department, and decorations for the school.
- (e) The teaching assistant and assistant teachers above shouldered part of the teachers' duties. They also escort students for some co-curricular activities and could relieve other teachers' workloads. Overall speaking, their performance was satisfactory.

(f) Contract Teachers:

Name	Teaching subjects	Other duties
Mr. Ho Kam Fung, Desmond	<ul style="list-style-type: none"> • F.2 – F.3 Science • F.4 – F.5 Chemistry 	<ul style="list-style-type: none"> • SAC member • In charge Boys' Basketball Team
Mr. Lui Tsz Fung, Ivan	<ul style="list-style-type: none"> • F.1 Science • F.3 – F.4 English 	<ul style="list-style-type: none"> • SAC member • In charge Table Tennis Club
Mr. Sher Tsun Him, Edward	<ul style="list-style-type: none"> • F.2 CL • F.3 – F.4 Mathematics 	<ul style="list-style-type: none"> • SAC member • In charge School Debate Team
Ms. Li Sze Man	<ul style="list-style-type: none"> • F.1 – F.2 Thinking Skills and Civic Education (TSCE) • F.4 – F.5 Citizenship and Social Development (CSD) 	<ul style="list-style-type: none"> • Life Education member • Support School Debate Team
Ms. Lee Man Ching, Kitty	<ul style="list-style-type: none"> • F.2, F.4 and F.5 Mathematics 	<ul style="list-style-type: none"> • Life Education member • In care Scouts

4. Information Technology Staffing Support Grant (ITSSG)

(a) Financial Report

Items	Amount
Employment of 2 TSSs for 12 months	\$489,139.84
Total expenditure	\$489,139.84
The amount of ITSSG received from the EDB	\$327,588.00
Surplus from the previous year	\$301,696.16
Balance	\$140,144.32

(b) Two TSSs Mr. Cheung Chuen Kam, Kadesh and Mr. Chau Ka Hei, Carson were responsible for taking care of the school's servers, school network and wifi system, managing school's e-accounts, providing IT support to the staff, providing support to the teachers and students at the computer rooms and the other duties assigned by the vice principals and the principal.