

To: Chief School Development Officer (Shatin)/ Joint Office for Kindergartens and Child Care Centres

2025-2026 School Year

Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education

School Name: SKH Lam Kau Mow Secondary School

Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
School Administration	● Regularly update policies with feedback from the school community to refine and enhance practices continuously.	Reports from subject coordinators, year-end evaluation, questionnaires and teachers' observation	June 2026 Throughout the year	Mr. Chan Chung Leung (Principal) [Committee of NSE]	/
	● Integrate national security education into various subjects through interdisciplinary activities and ensure regular review and updates of the learning materials, incorporating elements from the updated guidelines provided by the Education Bureau.			Mr. Chan Ka Wai (VP) [NSE Committee for Formal Curriculum]	/
	● Maintain a school-based review mechanism to monitor and ensure the effective implementation of guidelines for safeguarding national security.				

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School Administration	- Organize and coordinate related learning activities on a regular basis, including form-period programmes, assembly talks, relevant visits, and cultural celebrations for specific festivals, while providing continuous support to teachers in implementing these activities. Different types of national education activities will also be arranged for the school based on the important days suggested by the Education Bureau. - Conduct regular National Security Education School Premises Inspections to ensure the school environment is free from content that may endanger national security.	Feedback from stakeholders about the effectiveness of these learning activities	Throughout the year	Mr. Wong Tin Shing (VP) [NSE Committee for Informal Curriculum]	Funding to subsidize entry fees for the visits and speakers' fees, etc.
	- Arrange flag-raising ceremonies regularly and provide students with education on proper etiquette before and during the ceremonies. - Deliver speeches on national security education during flag-raising ceremonies, presented by the principal,	Feedback from stakeholders	Before and on flag raising days throughout the year	Ms. Chan Wai Man (VP) [NSE Committee for National Flag Raising]	Time resources (e.g., lesson time), national flag.

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	vice principals, and students, to enhance students' recognition of national identity. ● Arrange the school choir to lead the singing of the national anthem to enrich the solemnity of the ceremonies.				
	● Regularly review and refine strategies and contingency measures to prevent political activities from permeating the school. ● Continuously review and enhance the school's mechanisms and procedures to ensure that activities held at school or under the school's name comply with national security requirements and do not involve actions that endanger national security.	Year-end evaluation	November 2025 Throughout the year	Mr. Chan Chung Leung (Principal) [Crisis Management Committee]	/
	● Regularly update the staff handbook with the latest EDB guidelines on implementing National Security Education and upholding teachers' professional ethics.	Documents attached to the staff handbook	September 2025	Mr. Wong Tin Shing (VP)	/

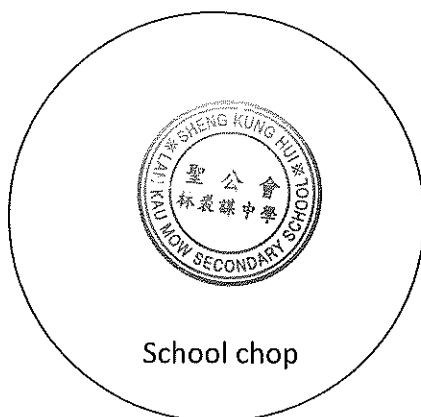
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	Regularly review the library collection and implement inspection policies to prevent the dissemination of messages that could threaten national security.	Report from the teacher librarian	Throughout the year	Mr. Wong Tin Shing (VP) Ms. Chan Po Po (teacher Librarian)	/
	Keep the staff informed about the National Security Law and National Security Education through regular updates in staff meetings and e-class messages.	Year-end evaluation	Throughout the year	Mr. Chan Chung Leung (Principal) [Committee of NSE]	Time resources (e.g., Staff meeting), speakers' fee
	- Review and refine the mechanisms and procedures for managing school premises to ensure that activities held on campus comply with national security regulations. - Require organizations renting school venues to sign a consent form confirming compliance with national security regulations and review their background and the nature of their activities thoroughly before granting approval. - Require guest speakers to sign a declaration form to ensure their	Year-end evaluation	September 2025	Mr. Wong Tin Shing (VP)	/

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	presentations adhere to national security protocols.				
Staff Professional Development and Staff Management	Encourage teachers to participate in seminars and workshops organized by the EDB on the Basic Law and National Security Education, with relevant information shared through the Staff Handbook and regular updates from staff development coordinators.	No. of staff attending these learning activities	Throughout the year	Ms. Lam Wing Yan [Staff Development Unit of Learning & Teaching Committee]	/
	Remind teachers to uphold professional ethics as outlined in the Code for the Education Profession and the staff handbook, with a focus on safeguarding national security, during staff meetings.	These policies are briefed in a staff meeting	One of the staff meetings	Mr. Chan Chung Leung (Principal)	Time resources (e.g., Staff meeting), speakers' fee
Learning and Teaching	Infuse elements of National Security Education (NSE) into the formal curriculum and life-wide learning activities, ensuring teaching schedules are updated and reviewed annually for refinement.	Year-end evaluation	Throughout the year	Subject Coordinators	Time resources (e.g., collaborative lesson planning meetings).

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	● Subject coordinators review the implementation of NSE elements from the previous year and make necessary adjustments to enhance engagement and relevance. ● Organize talks, game stalls, visits to museums and historical sites, and quizzes during OLE Day, Open Day, and post-examination periods to promote Chinese culture and strengthen students' national identity. ● Hold various Chinese culture activities to deepen students' understanding of Chinese culture and enhance their sense of belonging to the mainland.	Teachers' and students' feedback Questionnaires Teachers' and students' feedback	Throughout the year Throughout the year Throughout the year	Subject Coordinators Relevant subject coordinators, Co-curricular Activities Committee Mr. Mr. Kong Chi Ho [Chinese Culture Education Development Committee], Mr. Wong Tin Shing (VP) [NSE Committee for Informal Curriculum]	

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	● Monitor class teaching, textbooks, learning materials, and assessments closely to ensure their appropriateness and quality. ● Archive a full set of worksheets, test papers, and examination papers in soft copy for at least two years for inspection when necessary.	Class Observations, Review in subject meetings	Throughout the year	Principal, Vice-Principal, KLA coordinators and subject coordinators	/
Student Guidance, Discipline and Support	● Refine school-based guidelines for handling incidents or students involving political propaganda by incorporating previous experience and stakeholders' feedback. ● Cultivate civic duties and virtues in students as good citizens through talks, regular display board exhibitions, and the Recognition Scheme.	Guidelines completed Year-end evaluation	June 2025	Ms. Chan Wai Man (VP) Mr. Lam Ming Hei [Discipline and Guidance Committee]	/
Home-school Cooperation	● Share information about National Security Education with parents through letters at appropriate times to enhance their understanding and engagement.	Feedback collected from parents and the teachers concerned	Throughout the year	Mr. Chan Chung Leung (Principal) and PTA	/

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	Encourage the PTA to organize activities related to National Security Education to strengthen students' and parents' sense of belonging and Chinese identity.				



Signature of supervisor : 

Name of supervisor : Ms. Wong Lai Fun, Paulina

Date : 23 OCT 2025