Evaluation reports on various grants 2025-2026

1. Capacity Enhancement Grant (CEG)

(a) Financial Report

Items	Amount
Employment of 1 teaching assistant, 1 assistant teacher and tutors for revision classes	$560,168.55
Total expenditure	$560,168.55
The amount of CEG received from the EDB	$609,252.00
Balance	$49,083.45

(b) A teaching assistant, Ms. Cheng Chung Yan, Elim helped prepare teaching materials for English, Music, D&T, Visual Arts and Home Economics. She also supported the administrative work of instrumental classes, assisted in graphic works, school decorations and design work of school prospectus.

(c) An assistant teacher, Ms. Ma Wing Tung, Sandy was responsible for teaching F.1 Mathematics and Science (21 lessons per cycle), and helped prepare teaching materials for Mathematics, Science, Computer Literacy, ICT, PE departments and Religious Education Committee. She also supported the administrative work and activities organized by PTA and co-curricular activities such as girls' basketball team sports teams. She was the secretary of coordinator's meeting.

(d) Tutors recruited provided revision classes for students to improve their learning and problem solving skills.

(e) The teaching assistant and assistant teacher above substituted for the teachers who took sick leaves, and shepherded students for outdoor activities. She shouldered some of the teachers' duties and could relieve their workload. Overall speaking, her performance was satisfactory.

2. Learning Support Grant for Secondary Schools (LSG)

(a) Financial Report

Items	Amount
Employment of 1 student counsellor	$8,806.45
Tutorials for individual students	$357,560.00
Total expenditure	$366,366.45
The amount of LSG received from the EDB	$299,760.00
Surplus from the previous year	$163,574.67
Balance	$96,968.22

(b) A student counsellor, Ms. Wan Long Lam, Eunice assisted with the counseling team and school social workers to support students with emotional or mental health needs. She also collaborated with the student support team to care for students with Special Educational Needs (SEN).

3. Teacher Relief Grant (TRG)

(a) Financial Report

Items	Amount
Employment of 1 assistant teacher and 5 contract teachers (CT) for 12 months	$2,343,635.64
Professional programme and tutor fee	$49,200.00
Total expenditure	$2,392,835.64
The amount of TRG received from the EDB	$3,042,555.00
Surplus from the previous year	$98,719.46
Balance	$748,438.82

(b) An assistant teacher, Mr. Lui Ho Fai, Nick was responsible for teaching F.2 Citizenship, Economics and Society (6 lessons per cycle) and helped prepare teaching materials for Humanities and CSD/ CES, Chinese Language and BAFS Department. He also helped with activities organized by Life Education Committee and scouts and escorting students for Mainland study tour and the life-wide learning activities organized by CSD/ CES.

(c) The assistant teacher above shouldered part of the teachers' duties. He also escorted students for some co-curricular activities and could relieve other teachers' workloads. Overall speaking, his performance was satisfactory.

(d) Contract Teachers:

Name	Teaching subjects	Other duties
Mr. Ng Tsz Long, Kenny	• F.2-F.4 Mathematics	• SAC Committee member • Support Audiovisual Support Team • Support F.1 Admission Talk/ Prospectus/ Performance
Ms. Chue On Ching	• F.1-F.2, F.4-F.6 Visual Arts	• CCA Committee member • Support Art Club
Ms. Chong Yun Fung, Cathy	• F.1-F.5 Geography	• Support CSD Mainland Study Tour • L&T Committee member • Support Girl Guides
Mr. Lai Kin Long, Jason (0.3 TRG)	• F.2, F.4 Chinese History • F.1-F.2 History • F.3 CSD	• CCA Committee member • Support SEN coordination • Support Handball Team
Mr. Sher Tsun Him, Edward	• F.3, F.4, F.6 Mathematics	• Support S-miles Day • SAC member • In charge of Audiovisual Support Team • Support Boy's Volleyball Team • Support School Debate Team

4. Information Technology Staffing Support Grant (ITSSG)

(a) Financial Report

Items	Amount
Employment of 1 TSS for 12 months	$309,134.68
Other expenses	$32,600.00
Total expenditure	$341,734.68
The amount of ITSSG received from the EDB	$343,562.00
Surplus from the previous year	$127,189.05
Balance	$129,016.37

(b) A TSS, Mr. Leung Ho Man, Herman was responsible for taking care of the school's servers, school network and wifi system, managing school's e-accounts, providing IT support to the staff, providing support to the teachers and students at the computer rooms and the other duties assigned by the vice principals and the principal.

(c) Other expenses included school website and annual maintenance fees, yearly hosting fee for Cloud Solution, and Miscrosoft Azure subscription renewal fee.

5. Composite Information Technology Grant (CITG)

(a) Financial Report

Items	Amount
Employment of 1 AV staff for 12 months	$345,103.23
Other expenses	$279,179.00
Total expenditure	$624,282.23
The amount of CITG received from the EDB	$526,777.00
Surplus from the previous year	--
Balance	-$97,505.23

(b) An AV Technician, Mr. Lin Yung Kin, was responsible for providing video and audio support to the school. He also assisted with photography during school events and handled the other duties assigned by the vice principals and the principal.

(c) Other expenses included purchasing and maintenance fee for equipment, internet service fee and purchasing of teaching resources.