

To: Chief School Development Officer ( Shatin )/ Joint Office for Kindergartens and Child Care Centres

**2026-2027 School Year**

**Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education**

School Name: SKH Lam Kau Mow Secondary School

| Area                  | Measure(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Assessment Method                                                                                | Implementation Timetable             | Person-in-charge                                                                                                            | Resources Required |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------|
| School Administration | <ul style="list-style-type: none"> <li>● Review and update school policies regularly, taking account of feedback from the school community.</li> <li>● Integrate national security education into various subjects through interdisciplinary activities and ensure regular review and updates of the learning materials, incorporating elements from the updated guidelines provided by the Education Bureau.</li> <li>● Maintain a school-based review mechanism to monitor and ensure the effective implementation of guidelines for safeguarding national security.</li> </ul> | Reports from subject coordinators, year-end evaluation, questionnaires and teachers' observation | June 2027<br><br>Throughout the year | Mr. Chan Chung Leung (Principal)<br>[Committee of NSE]<br><br>Mr. Chan Ka Wai (VP)<br>[NSE Committee for Formal Curriculum] | /                  |

| Area                  | Measure(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Assessment Method                                                               | Implementation Timetable                            | Person-in-charge                                                   | Resources Required                                                      |
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| School Administration | <ul style="list-style-type: none"> <li>Organize and coordinate related learning activities on a regular basis, including form-period programmes, assembly talks, relevant visits, and cultural celebrations for specific festivals, while providing continuous support to teachers in implementing these activities. The annual programme will be planned with reference to the Event Planning Calendar on the National Education One-stop Portal.</li> <li>Conduct regular National Security Education School Premises Inspections to ensure the school environment is free from content that may endanger national security.</li> </ul> | Feedback from stakeholders about the effectiveness of these learning activities | Throughout the year                                 | Mr. Wong Tin Shing (VP)<br>[NSE Committee for Informal Curriculum] | Funding to subsidize entry fees for the visits and speakers' fees, etc. |
|                       | <ul style="list-style-type: none"> <li>Arrange regular flag-raising ceremonies and reinforce students' understanding of ceremony etiquette.</li> <li>Deliver speeches on national security education during flag-raising ceremonies, presented by the principal,</li> </ul>                                                                                                                                                                                                                                                                                                                                                               | Training records and stakeholder feedback                                       | Before and on flag raising days throughout the year | Ms. Chan Wai Man (VP)<br>[NSE Committee for National Flag Raising] | Time resources (e.g., lesson time), national flag.                      |

| Area | Measure(s)                                                                                                                                                                                                                                                                                                                                                                                                                              | Assessment Method   | Implementation Timetable                 | Person-in-charge                                                  | Resources Required |
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|      | <p>vice principals, and students, to enhance students' recognition of national identity.</p> <ul style="list-style-type: none"> <li>● Arrange the school choir to lead the singing of the national anthem to enrich the solemnity of the ceremonies.</li> <li>● In addition to uniformed service team members, other students were trained as flag-raising ceremony assistants and in Chinese-style flag-raising procedures.</li> </ul> |                     |                                          |                                                                   |                    |
|      | <ul style="list-style-type: none"> <li>● Review and refine strategies and contingency measures to prevent political activities from permeating the school.</li> <li>● Continuously review and enhance the school's mechanisms and procedures to ensure that activities held at school or under the school's name comply with national security requirements and do not involve actions that endanger national security.</li> </ul>      | Year-end evaluation | November 2026<br><br>Throughout the year | Mr. Chan Chung Leung (Principal)<br>[Crisis Management Committee] | /                  |
|      | <ul style="list-style-type: none"> <li>● Update the staff handbook regularly</li> </ul>                                                                                                                                                                                                                                                                                                                                                 | Documents           | September                                | Mr. Wong Tin Shing                                                | /                  |

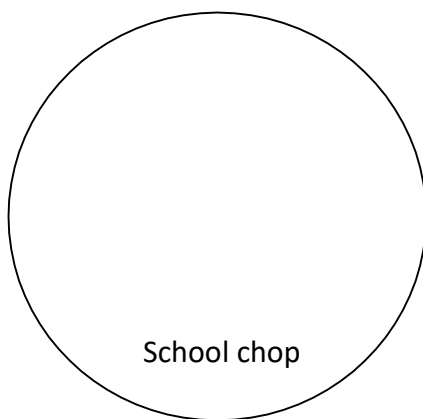
| Area | Measure(s)                                                                                                                                                                                                                                                                                                                                                                | Assessment Method                 | Implementation Timetable | Person-in-charge                                                  | Resources Required                                  |
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|      | with the latest EDB guidelines on National Security Education and teachers' professional ethics.                                                                                                                                                                                                                                                                          | attached to the staff handbook    | 2026                     | (VP)                                                              |                                                     |
|      | <ul style="list-style-type: none"> <li>Review the library collection regularly and refine inspection procedures to prevent messages that could threaten national security.</li> </ul>                                                                                                                                                                                     | Report from the teacher librarian | Throughout the year      | Mr. Wong Tin Shing (VP)<br><br>Ms. Chan Po Po (teacher Librarian) | /                                                   |
|      | <ul style="list-style-type: none"> <li>Keep the staff informed about the National Security Law and National Security Education through regular updates in staff meetings and e-class messages.</li> </ul>                                                                                                                                                                 | Year-end evaluation               | Throughout the year      | Mr. Chan Chung Leung (Principal)<br>[Committee of NSE]            | Time resources (e.g., Staff meeting), speakers' fee |
|      | <ul style="list-style-type: none"> <li>Review and refine school premises management procedures to ensure campus activities comply with national security regulations.</li> <li>Require organizations renting school venues to sign a consent form confirming compliance with national security regulations and review their background and the nature of their</li> </ul> | Year-end evaluation               | September 2026           | Mr. Wong Tin Shing (VP)                                           | /                                                   |

| Area                                                | Measure(s)                                                                                                                                                                                                                                                              | Assessment Method                                | Implementation Timetable  | Person-in-charge                                                           | Resources Required                                  |
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|                                                     | <p>activities thoroughly before granting approval.</p> <ul style="list-style-type: none"> <li>Require guest speakers to sign a declaration form to ensure their presentations adhere to national security protocols.</li> </ul>                                         |                                                  |                           |                                                                            |                                                     |
| Staff Professional Development and Staff Management | <ul style="list-style-type: none"> <li>Encourage teachers to continue attending EDB seminars and workshops on the Basic Law and National Security Education, with relevant information shared through the Staff Handbook and staff development coordinators.</li> </ul> | No. of staff attending these learning activities | Throughout the year       | Ms. Lam Wing Yan [Staff Development Unit of Learning & Teaching Committee] | /                                                   |
|                                                     | <ul style="list-style-type: none"> <li>Reinforce staff-meeting reminders on upholding professional ethics under the Code for the Education Profession and the staff handbook, with a focus on national security.</li> </ul>                                             | These policies are briefed in a staff meeting    | One of the staff meetings | Mr. Chan Chung Leung (Principal)                                           | Time resources (e.g., Staff meeting), speakers' fee |
| Learning and Teaching                               | <ul style="list-style-type: none"> <li>Infuse elements of National Security Education (NSE) into the formal curriculum and life-wide learning activities, ensuring teaching schedules</li> </ul>                                                                        | Year-end evaluation                              | Throughout the year       | Subject Coordinators                                                       | Time resources (e.g., collaborative                 |

| Area | Measure(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Assessment Method                                                                                     | Implementation Timetable                                                         | Person-in-charge                                                                                                                                                                                                                                       | Resources Required                |
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|      | <p>are updated and reviewed annually for refinement.</p> <ul style="list-style-type: none"> <li>● Share highlights of short talks delivered after flag-raising ceremonies and other important National Security Education information with students through e-Class.</li> <li>● Subject coordinators will continue reviewing NSE implementation and make adjustments to enhance engagement and relevance.</li> <li>● Organize talks, game stalls, visits and quizzes during Day 2 assembly periods, lessons, recesses, lunch periods and other suitable occasions to promote Chinese culture and national identity.</li> <li>● Hold various Chinese culture activities to deepen students' understanding of Chinese culture and enhance their sense of belonging to the mainland.</li> </ul> | <p>Teachers' and students' feedback</p> <p>Questionnaires</p> <p>Teachers' and students' feedback</p> | <p>Throughout the year</p> <p>Throughout the year</p> <p>Throughout the year</p> | <p>Subject Coordinators</p> <p>Relevant subject coordinators, Co-curricular Activities Committee</p> <p>Mr. Kong Chi Ho [Chinese Culture Education Development Committee],<br/>Mr. Wong Tin Shing (VP)<br/>[NSE Committee for Informal Curriculum]</p> | <p>lesson planning meetings).</p> |

| Area                                     | Measure(s)                                                                                                                                                                                                                                                                                                                          | Assessment Method                                | Implementation Timetable | Person-in-charge                                                              | Resources Required |
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|                                          | <ul style="list-style-type: none"> <li>Continue monitoring class teaching, textbooks, learning materials and assessments to ensure appropriateness and quality.</li> <li>Archive a full set of worksheets, test papers, and examination papers in soft copy for at least two years for inspection when necessary.</li> </ul>        | Class Observations, Review in subject meetings   | Throughout the year      | Principal, Vice-Principal, KLA coordinators and subject coordinators          | /                  |
| Student Guidance, Discipline and Support | <ul style="list-style-type: none"> <li>Refine school-based guidelines for cases involving political propaganda, drawing on experience and stakeholders' feedback.</li> <li>Cultivate civic duties and virtues in students as good citizens through talks, regular display board exhibitions, and the Recognition Scheme.</li> </ul> | Guidelines completed<br><br>Year-end evaluation  | June 2027                | Ms. Chan Wai Man (VP)<br>Mr. Lam Ming Hei [Discipline and Guidance Committee] | /                  |
| Home-school Cooperation                  | <ul style="list-style-type: none"> <li>Share highlights of short talks delivered after flag-raising ceremonies and other important National Security Education information with parents through e-</li> </ul>                                                                                                                       | Feedback collected from parents and the teachers | Throughout the year      | Mr. Chan Chung Leung (Principal) and PTA                                      | /                  |

| Area | Measure(s)                                                                                                                                                                                                                                  | Assessment Method | Implementation Timetable | Person-in-charge | Resources Required |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------|------------------|--------------------|
|      | Class.<br><br><ul style="list-style-type: none"> <li>Encourage the PTA to organize parent-child activities on national development, Chinese culture, and innovation and technology to strengthen belonging and Chinese identity.</li> </ul> | concerned         |                          |                  |                    |



Signature of supervisor : \_\_\_\_\_

Name of supervisor : \_\_\_\_\_ Ms. Wong Lai Fun, Paulina

Date : \_\_\_\_\_